



HOTEL RESERVATION FORM
HOTEL WINDSOR SUITES & CONVENTION
THAILAND LIGHTING FAIR 2017
During 16-18, November, 2017 at BITEC

For more information, please contact to Mr. Chakkrachai Suno, Asst. Director of Sales at Tel:+662 262 1234 ext. 1223, Fax: +662 262 1211, e-mail : jacky@windsorsuiteshotel.com or rsvn@windsorsuiteshotel.com

Please complete all fields in CAPITAL letters and return to suno@windsorsuiteshotel.com or rsvn@windsorsuiteshotel.com
PERSONAL INFORMATION

Mr. Mrs. Ms.

First name:..... Family name :

Company name :E-mail:.....

Address:.....Tel.....Fax.....

ACCOMMODATION

Check-in Date :	Check-out Date :
Arrival Flight Number / time:	Departure Flight Number / time :
No. of person :	<input type="checkbox"/> Smoking room <input type="checkbox"/> Non-smoking Room
For Double/Twin or Triple Room booking please indicate the name of other persons who you want to share room with	
1 (Mr/Mrs/Ms).....	
2 (Mr/Mrs/Ms).....	

Room type	Room Rates (Thai Baht) per room per night (Included daily buffet breakfast)		
	SINGLE (1 person / room)	DOUBLE / TWIN (2 persons / room)	EXTRA PERSON (per room)
Windsor Suites Room	<input type="checkbox"/> THB 2,500 Net	<input type="checkbox"/> THB 2,800 Net	<input type="checkbox"/> THB 1,000 Net
Executive Suites Room	<input type="checkbox"/> THB 2,700 Net	<input type="checkbox"/> THB 3,000 Net	<input type="checkbox"/> THB 1,500 Net
Neo Suites	<input type="checkbox"/> THB 3,500 Net	<input type="checkbox"/> THB 3,800 Net	<input type="checkbox"/> THB 1,500 Net

HOTEL TRANSPORTATION REQUEST

<input type="checkbox"/> One trip from airport to hotel (THB 1,600 net) / car	➔	Maximum 1-2 persons/car
<input type="checkbox"/> Round trip from airport to hotel and hotel to airport (THB 2,800net) / car	➔	
<input type="checkbox"/> One trip from airport to hotel (THB 2,000 net) / a van	➔	Maximum 3-10 persons/van
<input type="checkbox"/> Round trip from airport to hotel and hotel to airport (THB 3,600 net) / a van	➔	

In order to guarantee your reservation as shown above, please indicate your credit card number below :-

<input type="checkbox"/> Visa	<input type="checkbox"/> Dinners	<input type="checkbox"/> American Express	<input type="checkbox"/> JCB	<input type="checkbox"/> Master Card
Credit Card Number :		Cardholder's Name:		
Expiry Date :		Cardholder's Signature: <i>(Pls. sign, no typing fonts)</i>		

TERMS AND CONDITIONS

- Please notify the hotel immediately of any change in travel dates. **ANY CHANGES TO RESERVATIONS MUST BE MADE IN WRITING.**
- Please be advised credit card imprint or cash deposit will be required upon check in as guaranteed for expenses incurred with hotel.
- Room reservations must be guaranteed with a credit card
- **Cancellation Policy** : Any cancellation received less than 7 days prior to arrival, given credit card will be charged for one night per room.
- **No Show Policy**: For every no show room a one night room change (and airport transfer fee, if booked) will apply to given credit card.

For Hotel Use Only

Booking Ref no. Received by: Date: