



May 26, 2017

Warisarat Suputhikrai

Senior Project Manager

The Exhibiz Co., Ltd.

976/16 Rama 9 Hospital, Rimklongsamsen Road

Bangkapi, Huaykwang

Bangkok 10310

Tel: # 02 664 6499

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Dear Khun Warisarat,

Subject: Contract for “Thailand Lighting Fair 2017

Greetings from the Hotel Windsor Suites & Convention, Bangkok

First of all, we do sincerely thank you very much for your kind interested in **the Hotel Windsor Suites & Convention, Bangkok**. We are pleased to provide special rates for being official hotel of Thailand Lighting Fair 2017 on 16 – 18 November 2017 at BITEC for Exhibitors / Visitors and delegates as following:-

EVENT NAME : THAILAND LIGHTING FAIR 2017
 DATE OF EVENT : 16 – 18 NOVEMBER 2017
 VENUE : BITEC

Room rates

Room Category	Special Rates (Baht / Room / Night)		
	Single Occupancy	Double Occupancy	Extra Bed
Windsor Suites Type	2,500.-net	2,800.-net	1,000.-net
Executive Suites Type	2,700.-net	3,000.-net	1,500.-net
Neo Suites	3,500.-net	3,800.-net	1,500.-net

Remark: *The above rates are inclusive of 10% service charge and 7% vat

Complimentary amenities for staying at Executive Suites & Neo Suites

- Registration at Lobby on Ground floor.
- Welcome drink coupon at Atrium Lounge on Ground floor
- Free WIFI in room and hotel public areas
- Daily newspaper delivered in the room
- Free use of fitness center, swimming pool on 14th floor
- Tea & coffee set in room.
- 10 % discount on Spa Treatment from tariff rates at the Spa on 12th floor.
- 10 % discount at Windsor café on ground floor (International restaurant)
- 10 % discount at The Golden Palace on 2nd floor (Chinese restaurant)
- 25% discount of laundry and dry cleaning

10/1 Sukhumvit Soi 20, Sukhumvit Road, Klongtoey, Bangkok 10110, Thailand

Tel : (66) 0-2262-1234, 0-2262-1221 Fax : (66) 0-2258-1522

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Complimentary amenities for staying at Executive Suites & Neo Suites

- Registration on Red Carpet at Lobby on Ground floor.
- Daily buffet breakfast at Executive lounge on 32nd Floor time 06.00-10.00 hrs
- Complimentary evening cocktails at Executive lounge on 32nd Floor during 17.30-19.30 hrs.
- Welcome drink coupon at Atrium Lounge on Ground floor
- Fresh-cut flowers in the room
- A basket of exotic local fruits
- Free WIFI in room and hotel public areas
- Daily newspaper delivered to the room
- Free use of fitness center, swimming pool on 14th floor
- Free use of in room safe deposit box.
- Tea & coffee set in room.
- 15 % discount on Spa Treatment from tariff rates at Neva Spa on 12th floor.
- 10 % discount at Windsor café on ground floor (International restaurant)
- 10 % discount at The Golden Palace on 2nd floor (Chinese restaurant)
- 25% discount of laundry and dry cleaning

PAYMENT

- * Guest own account upon departure
- * All bookings will be guaranteed by guest's individual credit card
- * Credit card details are required in order to guarantee only. In case of cancellation and no show, credit card shall be charged from the credit card guarantee
- * Guests are informed to pay for their stay directly upon check-in.

NO - SHOW POLICY

- * No-show is one night room charge will be charged direct to credit card guarantee
- * No show means failure to arrival at the hotel on the day booked for arrival.

CHECK-IN & CHECK-OUT POLICY

- * Please note that check-in time is 14.00 hrs. and check-out time is 12.00 hrs.
- * One night charge will be required if guest check-out after 14.00-18.00 hrs.
- * A single night room charge will be required if early check-in before 14.00 hrs. or late check-out after 12.00 hrs.



HOTEL
WINDSOR SUITES
&
CONVENTION

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We look forward to the pleasure of welcoming you and your guests to the **Hotel Windsor Suites & Convention** in the near future. Should you have any assistance or any further information, please do not hesitate to contact Mr. Chakkrachai SUNO, Assistant Director of Sales who will be following up this event at (66) 0-2262-1234 Ext. 1223 our fax no. (66) 0-2258 1522 Mobile phone: 095 564 9666 or e-mail: suno@windsorsuiteshotel.com

May we take this opportunity to most sincerely Thank you for your interest in the Hotel Windsor Suites and we are looking forward to warmly welcoming your guests in the very near future.

Your sincerely,
HOTEL WINDSOR SUITES & CONVENTION

Agreed & confirmed by:
THE EXHIBIZ CO., LTD.

Mr. Chakkrachai Suno
Position: Assistant Director of Sales
Date: 26./ May / 2017.

Name:
Position:
Date:...../...../.....
Company stamp: